

**Minutes of NZMPTA Council Meeting
24th August 2023 @ 8:00am
Video TEAMS Meeting**

Present: Ross Mugeridge, Trevor Fowlie, Les Sinclair, Nick Bell, Gary Reilly, Paul Dixon, Craig Burrows & Executive Officer, Maria Scott. Shaun Nichols from Davey also joined us.

Apologies: Darren Main, Trevor Foley

Minutes of Previous Meeting: Accepted as a true and correct record.

Matters Arising from Previous Minutes: Donations have been made to Cancer Society & Alzheimer's NZ in memory of Life Members Dave Milne & Tom Laurent.

Financial Statement: presented and accepted. Approx. combined net position \$160,494.24

Accounts for Payment: Accounts paid since last meeting and accounts received but yet to be paid were tabled and approved.

New Members: All Ag Services Ltd, Northland Milking Systems Ltd - Approved

Practising Certificate Approvals:

Nick Young & Angus Drury, 60/40 Milking. Blake Roberts, Moa Milking. Shane Maclean, Progressive Engineering. Grant Thompson, Pump & Electrical Services. David Shaw & RJ Hampton, Pratt Milking. Caeden Stacey, Thinkwater BOP. Harmon Tairaroa, MacDougalls. Phil Shields, Dairy & Pumps. Luke Vickers, Vickers Farm & Dairy. Naudé Maree, Professional Farm Services. Brian McCarthy, Cotter & Stevens – Approved.

H & S: Nothing to report.

Training Activity: nothing to report as no courses run recently. Courses will start again in October. October Machine Testing course is already full.

Apprenticeship update: Request for further info from Competenz as to how our withdrawal figures stack up against other Engineering quals and other industry apprenticeships has not received a response. Have requested again on 23/8/23. A survey to apprentice employers and face to face visits with existing apprentices & their employers should be undertaken to gauge the success of the apprenticeship – what is working & what is not.

Apprenticeship Marketing Campaign: Flickmedia have been engaged to undertake & manage an online campaign targeted at building awareness of the apprenticeship and driving enquiry for new enrolments. On farm photo & video shoot with existing apprentices took place on 11/8/23 and content is being completed. Campaign will launch on 1/9/23 & flickmedia will report on analysis of hits.

Electrical Pathway: Bill Sole from E-tec advised that they have an EWRB Board-approved Electrical Service Technician competency-based training programme as mentioned in Gazetted Notice #45. It is an 18 month programme (approx. 2 hours week) titled [NZ Certificate in Electrotechnology \(Level 3\) with strands in Installation, and Service](#) – it is mostly used by learners from the NZ Navy. The EST learning & exam prep are embedded into the course, however, part of the requirement to have the qualification approved still includes the need for 18 months supervision before the qualification can be awarded. So, this is still not a viable option for us. Council will reconsider proposal from John Horan as

per Meeting Minutes of 30/3/23 where he introduced a pathway option to assist those who have completed the EST training and exam that need supervision to become registered ESTs with EWRB. He was offering remote supervision, further task specific and safety training, tag & testing training and guidance in issuing of certificates. Maria will invite him to next Council Meeting to discuss what we will require from him and advise that we have a pre-requisite that he must be a fully registered Electrician with EWRB before we will engage him.

Pumping Systems Technician Certification: With the micro-credential now being approved by NZQA we can move ahead with the launch of this Certification. Sandy Cobussen of Cobussen & Cobussen did provide further information of the breakdown of her previous quote and approval was given to move ahead with engaging her to work on this project. Ross Muggerridge to work on this with them. Instagram Account has been set up for the Apprenticeship campaign which we can also use for this campaign and we can use some of the imagery captured on the photoshoot day. Tyree from QCONZ also talked about the requirement to provide evidence via the Evidence Workbook and had prepared a flowchart of how the process may work. Application fee needs to be confirmed as initial estimates were too light. There is a lot involved in bringing this together but hopefully we will be able to launch by the end of this year.

Changes to NZCP-1: Maria emailed Tony Rumney of MPI on 27/7/23 expressing our concerns for the proposed changes and strongly asserting that the wording should remain unchanged from the existing version. No response received. We understand that Fonterra is also advocating that this clause remain unchanged. Criag Burrows to draft a letter of disappointment that MPI were proposing changes but made no contact with MPTA is discuss the changes.

Small Drinking Water Supplies update: Tyree will engage Deborah Prus-Loughlin from White International to undertake the upgrade of our Small Drinking Water Supplies course material. As Water Safety Plan templates are now available to anyone via Taumata Arowai the course will focus more on water quality and aligning with the new Taumata Arowai regulations, but it must still include the preparation of a Water Safety Plan as this is the unit standard it is based on. This is estimated to take 80 hours.

Changes with QCONZ contract & PTE status: QCONZ have made the decision to cease operating as a NZQA approved PTE, however, they have leased the PTE business to Tyree Connor who has been working for them and has been heavily involved in MPTA course work. Tyree will operate under Training Centric Ltd and will prepare a Contract for Services based on the same terms we have had with QCONZ.

Course Updates: Tyree submitted proposed upgrades to our course material for Cleaning Evaluation, Milk Delivery, Milk Quality, Mastitis, Liner Selection & Stray Voltage courses. This will be completed by Jill Calow and is estimated to take 100 hours.

Smart Standards App: Recent OEM updates have been made and the App is ready to launch. Cost for the App was \$31,625. There will be an annual user fee of \$120 per annum per Company for the upkeep of the digital standards.

AutoRep Fee: An annual maintenance fee for AutoRep users will be charged to help recover costs on development and upgrades to the App. The fee will be staggered at \$250 pa for a single user, or \$350 pa for 2-4 users, or \$500 pa for 5 or more users. We currently have \$160 Testers using the App. Maria to send notice to users advising charges will start from 01/01/24. The total cost to date spent of the AutoRep development and subsequent additional improvements is \$30k plus we have approved a further \$19k to add ability for individual testers to be able to log-in to App using any computer, at any time, and also

allow for multiple testers from the same company to be logged into the App at the same time (on separate devices).

Executive Officer on leave: Maria will be away on leave from 27/8/23 until 19/10/23, however, will be monitoring emails and working remotely.

Meeting concluded: 11.00am

Signed  Gary Reilly, President.