

**Minutes of NZMPTA Council Meeting  
Monday 18<sup>th</sup> January 2016 @ 11.00am  
Rotorua**



Present: Brett MacDougall, Kevin Warner, Brain Ebert & Maria Scott.

Apologies: Barry Miller, Jason Yeeles, Paul Dixon, Craig Burrows, Simon Fletcher, Michael Meyer, Gary Reilly

Minutes of Previous Meeting: Accepted as a true and correct record.

Matters Arising from Previous Minutes: Testing of Dairy Test Professional data in AutoRep still to be completed. New Accountants, TaxLink Hamilton, have been engaged and are currently working on 2015 accounts.

Financial Statement: presented and accepted. Approx. combined net position \$165,361 which has been boosted by 2016 Annual Membership fees.

Accounts for Payment: Accounts previously paid and to be paid were tabled and approved.

Correspondence Inwards:

New Members: NIL

Increase in Council Member Representation: Draft wording for change to MPTA Rules has been prepared & circulated to Council Members for sign-off before being tabled at AGM for adoption by Members.

Practising Certificate Approvals: Tane Henderson, Todd Hamilton & Philip Grey.– Approved.

TTC Report: No courses run since last meeting. February Testing course only has 5 pax. No interest in Refresher course as yet. May look to cut back additional Testing & Refresher courses that were scheduled.

Apprenticeship Update: QCONZ have now received approval from NZQA for the Training Scheme Certificate in Farm Dairy Systems Management (Level 4) which incorporates all our 'milking' courses listed in the apprenticeship (with the exception of the testing course which already had it's own Training Scheme). QCONZ have also received approval from NZQA to deliver our water courses that are now approved unit standards. Still waiting on Competenz to: complete material for two unit standards re vacuum & commissioning, marketing & communications material – working with Qubik & Ash Air on these. Meet with EWRB to clarify and formalise arrangement around supervision and certification for EST. Provide further information to NZQA re Industry Training Programme submission.

Sponsorship: Response from Syd Bodmin Trust re supporting the apprenticeship has been declined as *"the Trustees have concluded that the structure of the payments would possibly breach the trust deed and could compromise its charitable status. This was because the Trust would be making payments for the benefit of the apprentice's employers, who are presumably profit oriented entities. The Trust Deed requires that we only support charitable purposes"*. Sponsorship proposal to industry is ready to be circulated to potential sponsors once we have a launch date.

PGDB Continuing Professional Development: Letter received from PGDB stating they have restructured their requirements for CPD and our Pump Selection course will no longer be able to be offered for CPD points. However, we may still promote this to Plumbers who may wish to complete the course.

Plumbers Act Review:

ISO Standards: M Pedley has prepared two flow-charts that detail the testing processes which, once approved by C Burrows can be forwarded to Graeme together with our proposed test report. M Pedley has reviewed cost of re-write and now estimates cost at approx \$191,250.00 + gst.

NZCP-1: Recommendations qualifying Critical, Major and Minor non-conformances have been prepared by C Burrows and circulated for feedback. Once OK'd will be distributed to Members for their use. G Reilly & C Burrows yet to write communication material to send to OEMs re what we are proposing for robotics testing.

Electrical Installations in Dairy Sheds handbook: Response finally received from Standards NZ inviting us to a meeting to discuss our concerns, however, they cannot schedule this before mid-February.

Milk Quality Conference 2016: Not discussed.

Website Upgrade: A second quote was sourced for the upgrade of our website, however, it was not appropriate. E.O to approach another company recommended by Brian Ebert.

AGM: 15<sup>th</sup> March in Hamilton. Officer Nomination Forms completed. Suggestions for guest speakers still required required – possibly Nathan Guy if we are launching apprenticeship.

Michael Jordon: Six milking machine tests have now been received for marking, three of which have been returned for corrections.

Goat & Sheep specs: Have been formatted but E.O to seek clarification on some points before circulating.

Meeting concluded: 2.45pm

Next meeting date: Tuesday 15<sup>th</sup> March – followed by AGM

Meeting after that:

Signed

President.