

**Minutes of NZMPTA Council Meeting
Wednesday 10th August 2016 @ 10.00am
DeLaval, Hamilton**



Present:, Barry Miller, Kevin Warner, Craig Burrows, Michael Meyer, Gary Reilly, Brain Ebert, Andy Geissmann, Brett MacDougall, Paul Dixon, Simon Fletcher & Maria Scott. Also joined by Allan Steele of Coolsense Ltd.

Apologies: NIL

Minutes of Previous Meeting: Accepted as a true and correct record.

Matters Arising from Previous Minutes: Still waiting to hear back from all dairy processors if QCONZ &ASUREQuality can release lists of unregistered testers for us to follow-up on.

Financial Statement: presented and accepted. Approx. combined net position \$88,198.

Accounts for Payment: Accounts previously paid and to be paid were tabled and approved.

Correspondence Inwards:

New Members: MH & SJ Oliver, Tokoroa. Coolsense Ltd, Hamilton. Gateway Data Services Ltd, Hamilton – Approved

Practising Certificate Approvals: Andy Garth, Read Industrial, Finn Kamphorst, King Farm Services. James Matthews, Hunts Farm Services. Shane Simpson, DairyTech South. Steve Nolly, Scott Robinson & Mitch Dormer, DairyMaster Milking Systems. Regan Harris, Cuddon Ltd. David Thomson, Tanner Industries. Gareth Purdie, Professional Farm Services. Mike Oliver, MH & SJ Oliver. Ian Compton, Southland Farm Services. Kayden Hereora, Northern Dairy Specialists. – Approved.

Machine Testing: Variations have been made to tester certification procedures minuted from last meeting. New agreed procedures will be:

1. A Tester may be listed as a 'Registered Tester' on the website upon MPTA receiving notification from the marker that the testing requirements have been met. This negates the current practice of having Practising Certificates approved at Council Meetings before they can be loaded on the website.
2. New testers will be approved as a Registered Tester upon successful completion of the training course. The tester will then be required to submit their **first** machine test for marking within one week of the test being completed. Another five complete tests must be submitted within 12 months of the testing course date. If the six tests are not received for marking within 12 months of attending the initial testing course, the tester's Registered Tester status will be revoked and they will be required to undertake a Milking Machine Testing Refresher course before again being approved as a Registered Tester and going through the test marking process.
3. Expired testers that wish to be re-certified will need to apply to MPTA to have their Registered Tester status re-issued which will allow the tester to complete **only** six full machine tests to be sent in for marking in order to have their Practising Certificate re-issued. The tenure of the re-issued registration shall be for a one-off 6 month period or a Refresher Training course will be required.
4. If a tester's Milking Machine Testing Practising Certificate has lapsed for a period of more than 2 years, the tester will be required to undertake a Milking Machine Testing Refresher course before being approved as a Registered Tester.

E.O. to advise new procedures to all Milking Members and place on website.

Darrel McLean Testing: A Member has provided 3 recent machine tests undertaken by Darrell McLean of Fox Eden & Associates which have not been completed fully nor to the NZ Standards. E.O to write to him stipulating what constitutes a full machine test as per the flowcharts and our NZ Standard Test Report. Also to advise him that if he continues to do incomplete machine tests he will be removed from the list of Registered Testers. E.O to ensure course manual, testing standards manual and website all have the definition of what constitutes a full machine test listed and advise same to all Milking Members.

Transducers in Machine Testing: Amended procedures for transducers in machine testing has been drafted by C Burrows and QCONZ are completing some amendments to clarify process. Once completed E.O. to send to all Milking Members.

TTC Report: Nothing to report as no courses run since June.

Apprenticeship Update: 10 apprentices now fully signed-up, 22 new apprentices ready to sign in now, 18 trainees currently working through Mechanical Engineering L2 who will soon be ready to transfer into Year 2 of apprenticeship, 2 potential apprentices for later.

Apprenticeship Sponsorship: Grundfos, GEA, Waikato Milking Systems & Stevens Filtrate looking at sponsorship option. E.O to continue follow-up with other potential sponsors.

Electrical Registration for apprentices: E.O yet to advise members and employers of apprentices of electrical licensing requirements. Will combine communication with details of how to apply for an Employer's Licence.

Employer's Licence: Qubik have passed audit process & have submitted their application to EWRB to have Employer's Licence approved – awaiting their next Board meeting for outcome. If approved template can be made available to all Members. Price yet to be set.

Plumbers Act Review: Judith Burney of MBIE, who is responsible for the Review of the Act has undertaken to approach the PGDB and those who administer the Building Code with a view to get some guidelines around where our water work can start & finish.

ISO Testing: Flow charts to be tested by the Australian sub-committee which will happen late August. We have drafted a grandfathering process to get existing technicians qualified in Australia to which they have provided some suggested amendments that they will work through. Sub-committee of E.O. Brett MacDougall, K Warner & G Reilly established to investigate funding options to assist in covering QCONZ estimated costs of \$208,000 + gst to complete conversion. Information provided to DTAG around reasoning for converting to ISO – Paul Dixon to report back on their comments following DTAG's next meeting in October.

Electrical Installations in Dairy Sheds handbook: Letter to Standards NZ has been drafted setting out our intentions to expand our existing stray voltage training and make it available to electrical professionals and that we, via Maurice Coates, are developing an effective stray voltage meter. C Burrows to complete letter re other sections of the Handbook we would like amended.

NZCP-1: Communication approved to go to MPI re concerns in NZCP-1 around critical rating for machine tests and cooling. E.O to send to Tony Rumney.

Upgrade of Liner Selection course: QCONZ have provided breakdown of what is required to convert training course to online version. Quoted cost of \$9,300.00 + gst. Approved – E.O to advise QCONZ to go ahead with conversion.

H & S Training. A H & S communication has gone out to all Members detailing some of their responsibilities under the new H & S at Work Act. QCONZ have an online health & safety package called Farm Source which could be a useful tool for our Members. E.O. to request that they put together a demo for the next Council meeting.

Guidelines for the Design of Safe External Rotary Milking Platforms: Some minor changes were made to the existing document around use of a triple design safety stop device. A Geissmann & K Warner to look over document to see if anything else needs updating before latest version is sent to platform manufacturers. Finalised version also to be sent to WorkSafe NZ with a request that they remove their current Hazard Alert re breach rail safety switches and replace it with our Guidelines.

Sondex Plate Cooler: Don Gollan of Sondex NZ has very generously offer the loan of, at no charge to MPTA, a Sondex dual bank plate cooler to MPTA for use for training purposes. They will also provide training notes and literature. Best fit is to include this training with our existing Cleaning Evaluation and Milk Delivery training course. E.O to liaise with Don Gollan re the delivery and set-up of the machine and the integration of the training with our course.

Meeting concluded: 4:15pm

Next meeting date: tbc

Signed

President.